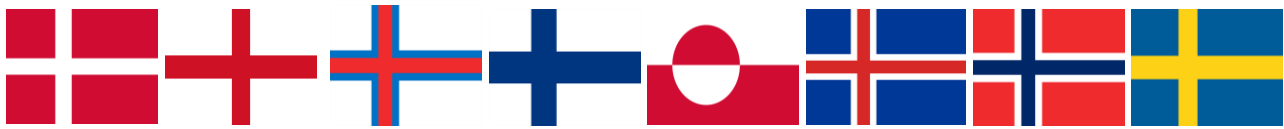




**NEVZA CLUB CHAMPIONSHIPS (NCC)**

**REGULATIONS 2019-2020**



## TABLE OF CONTENTS

|        |                                      |
|--------|--------------------------------------|
| § 1    | Aims and Purposes                    |
| § 2    | Organizing committee for competition |
| § 2.1  | Jury                                 |
| § 3    | Participants                         |
| § 3.1  | Countries of origin                  |
| § 3.2  | Registration date                    |
| § 3.3  | First club entry per country         |
| § 3.4  | Maximum participants per country     |
| § 3.5  | Licenses                             |
| § 4    | Rules                                |
| § 5    | Competition system                   |
| § 5.1  | First stage                          |
| § 5.2  | Second stage and final               |
| § 5.3  | Group of 4 teams                     |
| § 5.4  | Group of 3 teams                     |
| § 5.5  | Final                                |
| § 6    | Ranking of the teams                 |
| § 6.1  | Non-attendance                       |
| § 7    | Time and place of competition        |
| § 7.1  | Second stage                         |
| § 7.2  | Final                                |
| § 7.3  | Match schedule                       |
| § 7.4  | Match times                          |
| § 7.5. | Distributing match schedule          |
| § 8    | Balls                                |
| § 9    | Sport uniforms                       |
| § 10   | Duties of organizer                  |
| § 10.1 | Financial obligations                |
| § 10.2 | Extra meal, extra night              |
| § 10.3 | Transportation                       |
| § 10.4 | Teams without accommodation          |
| § 10.5 | Training                             |
| § 10.6 | Officials                            |



- § 10.7 Daily bulletins
- § 10.8 Match schedule
- § 10.9 Online score
- § 10.10 Award ceremonies
  
- § 11 Responsibility of visiting teams
  - § 11.1 Travel
  - § 11.2 Payment of fee
  - § 11.3 Day of arrival
  - § 11.4 Information of arrival time
  - § 11.5 Withdrawal of players
  
- § 12 Responsibility of National Federation
  - § 12.1 Technical Supervisor and referees
  
- § 13 Responsibility of Organizer concerning Technical Supervisors and referees
  - § 13.1 All stages
  - § 13.2 Economic policy and agreement for travel
  
- § 14 Preliminary inquiry and Technical meeting
  - § 14.1 Organization
  - § 14.2 Preliminary inquiry
  - § 14.3 Technical meeting
  
- § 15 Team Registration
  - § 15.1 Team registration form
  - § 15.2 Final team registration
  - § 15.3 Group stage and Final
  
- § 16 Fees
  - § 16.1 Participating fee
  - § 16.2 Travel allowance
  - § 16.3 Responsibility
  - § 16.4 Fines
  
- § 17 Force majeure
  
- § 18 Change in regulations



## § 1. Aims and purposes

- To promote the development of volleyball amongst NEVZA member countries.
- To promote the cooperation between the Volleyball Federations of NEVZA.
- To organize high level competitions within the NEVZA countries
- To create a product that is appealing for commercial partners, spectators and also increases the profile of the sport
- To prepare club teams for participation in European cup competitions.



## § 2. Organizing Committee for competition

The NEVZA Club Championships will be overseen by NEVZA whom shall appoint a member federation to organize the championships under its instruction and guidance.

### 2.1. Complaints and disagreements

The local appointed supervisor will take all decisions concerning complaints and disagreements during a tournament. If a part cannot accept the decision, this part should make a written presentation and send it to the Competition Director within 24 hours after the incident. A Jury consisting of a Technical Director, or another officially nominated person from each member federation (country) that have teams participating in the Club Championships, will make a final decision



### § 3. Participants

#### 3.1. Countries of origin

Only those clubs within the NEVZA membership (countries) will be able to participate in the Club Championships.

#### 3.2. Registration date

All teams wishing to participate must sign up. The deadline for entry is the 1<sup>st</sup> of September in each year of the competition.

#### 3.3. First club entry per country

Participating countries are represented by the winning club teams from National Championship league. 3.4.

#### 3.4. Maximum club entries per country

The maximum number of club teams that may participate from each NEVZA member country is 4. Wildcard is available. Each federation will be responsible for ranking the teams/wild cards participating in the championships.

#### 3.5. Licenses

Players of participating clubs must have a valid license from their club and have been approved by the respective National Federations.

### § 4. Rules

Matches are played according to the FIVB official volleyball rules. According to the decision by CEV, the matches will be played without technical time outs.

### § 5. Competition system

#### 5.1 First stage

If there are more than 16 teams per gender, a first stage will be played with teams progressing to the second stage of the championships. The Tournament Director, approved by the NEVZA General Secretary, will decide the dates, the format and the number of teams in the first stage.

#### 5.2. Second stage and final

With 16 teams or less, a competition with round two and three will be played. Second round is a group stage where the best 4 teams will qualify for the third round, which is the final.



### 5.3. **Group of 4 teams**

2 matches are played on Friday.

2 matches are played on Saturday.

2 matches are played on Sunday.

The teams that have the longest travel play the last match on Friday and the first match on Sunday in order to be able to travel on Friday and Sunday, unless other solutions are accepted by the Tournament Director.

### 5.4 **Group of 3 teams**

1 match is played on Friday.

1 match is played on Saturday.

1 match is played on Sunday.

The teams that have the longest travel play on Saturday and Sunday, unless other solutions are accepted by the Tournament Director.

### 5.5. **Final**

Teams will play in a group of 4 teams according to the following system:

On day 1, the team ranked 1 plays the team ranked 4 and the team ranked 2 plays the team ranked 3. Exception is, that two teams from the same qualification pool, can not play each other on day 1.

The organizer decides the order of the matches the first day.

Day 1 (Play offs)

Match 1: A – B

Match 2: C – D

Day 2 (Semifinals)

Match 3: Winner 1 – Looser 2

Match 4: Winner 2 – Looser 1

Day 3 (Medal matches)

Match 5 (3rd/4th place): Looser 3 – Looser 4

Match 6 (1st/2nd place): Winner 3 – Winner 4

Depending on the amount of teams participating in the competition and teams involvement in the European Cups, the competition format, and schedule for all stages, could be altered by the Jury.

## § 6. **Ranking of the teams**

The ranking of the teams in the first and second stage of the tournament will be made according to the latest CEV Regulations.



**6.1. Non-attendance**

Non-attendance gives 0 points. In this case the team loses the game 0:3 (0:25; 0:25; 0:25). If the team cannot play a match, it is compulsory for the team to inform the organizers of the competitions as soon as possible.

**§ 7. Time and place of competition**



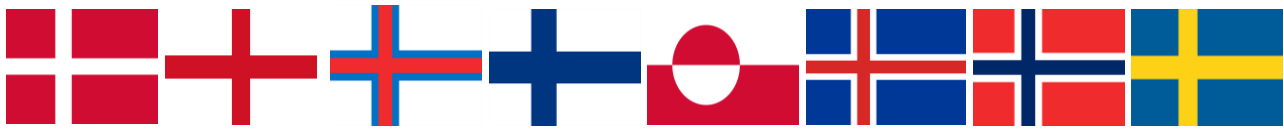
**7.1. Second stage**

Men: 8-10<sup>th</sup> of November 2019  
Women: 15-17<sup>th</sup> of November 2019

**7.2. Final**

Men: 7-9<sup>th</sup> of February 2020  
Women: 14-16<sup>th</sup> of February 2020

The teams qualified for the final can apply for the organization directly after the group stage.



**7.3. Match schedule**

The organizer will suggest match schedule for the Tournament Director who will make the final decision.

**7.4. Match times**

The matches shall start between 12.00 h and 20.30 h, unless other solutions are accepted by the Tournament Director.

**7.5. Distributing match schedule**

Organizer must send approved match schedule to all participating teams at least 2 weeks before start of the round.

**§ 8. Balls**

The games will be played with the MIKASA V200W or MIKASA MVA 200 balls homologated by the FIVB. Organizers provide each team with balls for trainings and games. The local organizer should inform the guesting teams about the choice of ball, at least 2 weeks before the competition.

**§ 9. Sport uniforms**

Each participating team must bring at least two sets of playing uniforms in different colors. The Technical Supervisor decides what color the teams will wear during all matches. Players name on the back of the shirt is recommended.

**§ 10. Duties of Organizer to visiting teams**

**10.1. Financial obligation**

The visiting teams pay 75€ per day per player and for any other members of the delegation (24 hours). This fee covers the costs of 1 night hotel accommodation (2-star standard with 2-3 beds), breakfast, lunch, dinner, one snack and local transport. Official day of arrival is on the day of the first match of the team.

**10.2 Extra meal, extra night**

Organizers can offer extra meals to visiting teams. The fee is 20 Euro per meal per person. The organizer can offer a lower price if appropriate.

If a club wants to arrive one day before competition, they must pay the actual price for accommodation. The organizer must help to get the best cost possible for the accommodation.





### **10.3 Transportation**

Organizer is responsible to arrange all local transportation to and from the competition venue and accommodation. The organizer is responsible for the transportation of the visiting teams from the airport to the venue and back. If a visiting team requires additional transportation to and from the airport or anywhere else, they will pay for all the costs.

### **10.4 Teams without accommodation or using other hotels than offered by the organizer**

If a visiting team decides not to use the hotel and meals offered by the organizer, but finds another accommodation, this visiting team shall inform the organizer at least three weeks before the tournament and pay a participation fee of 300€ to the organizer for arranging local transportation etc. If this hotel chosen by visiting team is located more than 20 km away from the competition hall the local organizer is not obligated to arrange local transportation.

### **10.5 Training**

The organizer must provide the competition venue for training and matches. Each visiting team has a right to train 60 minutes per match day onsite, if the competition schedule allows it.

### **10.6 Officials**

The organizer must provide the necessary number of persons required to fulfill the duties of secretariat and all other functions to conduct the competition. The organizer will decide if there will be line judges for the matches.

### **10.7 Daily Bulletins**

NEVZA will organize a website where all results will be announced.

### **10.8 Match schedule**

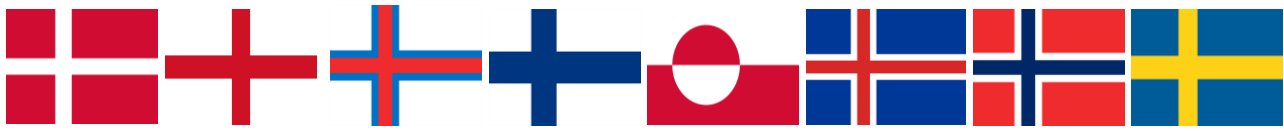
Organizer has to send match schedule and all other useful information to visiting teams, referees and Technical Supervisor at least 2 weeks before the start of the competition.

### **10.9 Online score and streaming**

Organizer shall provide reports, updates and results for each match via NEVZA Club Championships Facebook site. The organizer must also live stream all matches (see 10.7).

### **10.10 Award ceremonies**

For the finals all the teams must be present at the award ceremony at the end of the competition. For all matches, the organizer has to give an award to the best player of each match.



## § 11 Responsibility of visiting teams

### 11.1. Travel

Visiting teams pay for international and/or national travel expenses to the nearest airport of the venue. If a team does not fly, it pays for their travel to the competition venue.

### 11.2 Payment of fee

Visiting teams have to pay for board and lodging for all the delegation for the entire duration of the competition and stay. The fee is 75€ per person per night, including breakfast, lunch, dinner and snack. A delegation can consist of a maximum of 14 players and a maximum of 5 officials. This fee must be paid at least 7 days before arrival.

### 11.3 Day of arrival

Arrival day is the day of the Technical meeting, normally the first day of competition. Day of departure is the last day of competition. Any team which needs an extra night before or after the first/last day of competition needs to pay the actual price for accommodation or the price agreed upon with the local organizer.

### 11.4 Information of arrival time

At least three weeks before the start of each round, the visiting team has to inform the organizer about their arrival and departure times and composition/number of the delegation.

### 11.5 Withdrawal of player

If a visiting team withdraws any of its delegation for any reason with less than 8 days prior to the start of the championships, the visiting team must pay the full costs as advised by the organizer for the withdrawn delegates.

## § 12 Responsibility of National Federation

### 12.1 Technical Supervisor and referees

The National Federation of the hosting club must appoint a Technical Supervisor for the tournament.

First and second referees for the match must have a confirmed status of National referee or International referee. The National Federation appoints referees for all matches.



## § 13 Responsibility of Organizer concerning Technical Supervisor and referees

### 13.1 All stages

In all stages referees from the hosting federation should be used if possible. Per Diem for referees is the same which is used in the best league in the organizing country. Each referee is obliged to conduct 2 matches each day. The organizer of a tournament receives a contribution from NEVZA of 750€ to help cover the expenses of the Technical Supervisor and referees. The organizer should send an invoice to the Tournament Director in order to receive the money. The organizer covers the costs of travel, accommodations and three meals per day for Technical Supervisor and referees.

Technical Supervisor receives a per diem of 100€ per day as payment.

### 13.2 Economic policy and agreement for travel

It is obliged for the Technical Supervisor and referees to use the means of transportation that is reasonable in price in relationship to the necessary transportation required to and from the competition (train, car, flight). The organizers and the Technical Supervisor/referees shall mutually agree all costs in writing prior to the booking of any transportation.

## § 14. Preliminary inquiry and Technical Meeting

### 14.1 Organization

The organizer is responsible for hosting the preliminary inquiry. All practical information should be given during this meeting. The appointed Technical Supervisor will lead the preliminary inquiries.

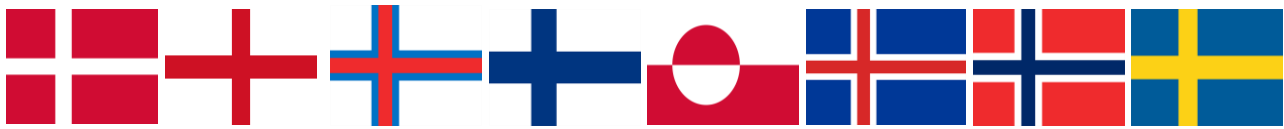
### 14.2 Preliminary inquiry

During the preliminary inquiry, the representative of the team, presents:

- The CH-O5bis
- The player's passport or identity document
- Samples of the 2 sets of playing uniforms (different colors)

### 14.3 Technical meeting

The technical meeting will only be held upon request from the technical supervisor.



## § 15. Team registration



### 15.1 Team registration form

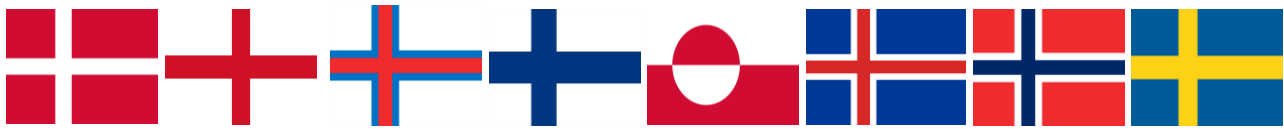
The team registration should be made on the NEVZA CH-O5 formular and can have up to 22 players and 5 officials. The completed team registration form has to be closed by the clubs and by the club's own Federation one week before the start of the competition. Only the 22 players registered on the form can compete during that competition.

### 15.2 Final registration of team

Final team registration with up till 14 players will be done at the NEVZA CH-O5bis formular before the preliminary inquiry. Up till 5 officials are allowed on the final registration of the team mandatory is Team Manager and Head Coach. If a team has less than 5 officials, all are allowed on the bench. If a team has 5 officials, the Team manager is not allowed on the bench

### 15.3 First stage, second stage and Final

If a team advances from the first or second stage to the final of the NEVZA Club Championships, a new players list can be presented for the final. A team can add new players to the new players list.



## 16. Fees

### 16.1 Participation fee

The participation fee is 1500€ per team for the entire competition.

The fee has to be paid to the account of The NEVZA bank account before 1<sup>st</sup> of September 2019

Bank name: Nordea Järjestöpankki

Bank address: Aleksis Kiven katu 3 -5, VC215, 00020 Nordea

IBAN: FI96 1555 3000 1202 54

BIC: NDEAFIHH

In case of a delay of payment the team loses its right to participate in the competition.

### 16.2 Travel allowance

From the participation fee, 1000 € from each team will be put into a fund, used for travel allowance. The purpose of this is to align the travel expenses for the participating teams.

- After the end of participation, each team should, send the amount of travel expenses used for the tournament(s)
- Teams which only have local travel (i.g. less than 2 hours of travelling per day in cars and no road/ferry taxes) will not be included
- The amount should be sent to the Tournament Director at the latest one week after the end of participation
- Each team are obliged to use the cheapest possible transportation
- According to the expenses for travelling, the Tournament Director will distribute the money back to the clubs
- The basic principle is, that all travel costs will be aligned among the participating teams, so all teams will pay the about the same
- The Tournament Director will produce the proposal for the distribution, which should be approved by the NEVZA General Secretary

### 16.3 Responsibility

Each National Federation is responsible for confirming payment by the concerned club in due time and to collect eventual fines.

### 16.4 Fines

Withdrawal/forfeit of a team:

After the formal acknowledgement of its application for registration, and until the start of the qualification round, a team is fined 4.000€ for its withdrawal from the competition.



After the end of the qualification round and before the start of the final, a team is fined 4.000€ for its withdrawal from the final round.  
Non-arrival of a team to any of the final round games is fined with 6.000€.  
Exceed of deadlines will be fined with 100€.

## **17. Force Majeure**

No fines are applied for participating teams for non-participation if this is due to “force majeure”. In case of force majeure, the Jury will investigate the facts and make decision.

## **18. Change in regulations**

Every year, the Competition Regulations are reviewed by the Jury and approved each spring. The regulations will be available for each participating country by latest July 5th each year. These regulations are subject to change during the season by the Jury and in such a case this will be communicated to teams immediately.